

2011 TRILLIUM HOME PILOT PROJECT
WITH BRANCHES OF THE ORANGE ASSOCIATION

Purpose:

1. Allows Orange Association involvement with the community.
2. Public Relation and Marketing tool.
3. Leaves money in community where Lodges are established.

Procedures:

1. All projects will require approval of the Trillium Home Board.
2. Must submit a letter on the letterhead of the organization you are working with outlining the details of the fundraiser along with the organization's charitable status number e.g.

Organizations working together - Sarawak Orange Lodge #1302 and Salvation Army Golden Agers (Charitable #12345689) (see attached letter)

3. Group must submit a pre-budget including all costs i.e. printing of tickets, food, prizes, facility rental etc. e.g.

Expenses:

<i>printing of tickets (160)</i>	<i>\$ 25.00</i>
<i>printing of posters (20)</i>	<i>\$ 15.00</i>
<i>entertainment</i>	<i>\$ 440.00</i>
<i>food (\$10 per plate x 160)</i>	<i>\$1600.00</i>
<i>door prizes (donated)</i>	<i>NA</i>
<i>rental of facility (donated)</i>	<i>NA</i>
	<i>\$2080.00</i>

Revenue:

<i>tickets (160 x \$20)</i>	<i>\$3200.00</i>
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Net profit ***\$1120.00***

Board will match a percentage of the net proceeds up to a maximum of \$2,000 to charitable organization. *(in the example provide, the organization would receive \$560.00)*

Event must occur within 6 months of the Board's approval.

Must submit a final budget at the completion of the event/fundraiser.

Board must be invited to attend the cheque presentation to the organization.

The Trillium Home Board would appreciate a donation from the Orange Association operating the fundraising event in order for the Home Board to maintain its charitable status.

The Golden Agers

The Salvation Army
365 14th Street West, Box 395
Owen Sound, Ontario N4K 5P7
519 376-5699 Extension 105
[E-MAIL:saga2.saos@bmts.com](mailto:saga2.saos@bmts.com)

April 13, 2011

Sarawak
Orange
Lodge
c/o Mr.
Dave
Daley

RE: Proposed Dinner Fundraiser June 11, 2011

I have discussed this event with Major Dan Dearing, our Corps Officer/Administrator. We would be pleased to join with your group for this fundraising event. When we last met, you mentioned you indicated entertainment might be booked for this evening as well. The only issue is that the performer(s) would not have content that would be against the philosophy of The Salvation Army. With that in mind, there would not be a problem for the "show" to be performed in our Sanctuary. However, it would be necessary to have the evening finished no later than 10:00pm. This is necessary to ensure the building will be ready for the Sunday morning service. Please note that the usual fee for using these facilities will be waived for this occasion.

The following meal plan is what we are suggesting for a cost of \$10.00 per plate:

- Tossed Salad
- Choice of Apple or Tomato Juice
- Tea Biscuit
- Choice of Roast Beef with Yorkshire Pudding or Cranberry Chicken
- Mashed Potatoes
- Mashed Turnip and Peas
- Condiments (pickles, horseradish)
- Dessert (Pie: Cherry, Lemon, Pumpkin) suitable for Diabetics as well
- Tea, Coffee, and Water

Although we are capable of seating 200 in our Fellowship Room, I would prefer to limit the seating to 180. This is to make it safer for my volunteers to move around the tables as many, if not all, of them are seniors themselves. In our discussion, I don't think we talked about decorations (colour scheme or theme). However, we are willing to decorate the tables appropriately, but will not use real flowers due to concerns for allergies.

Because we would be doing the meal, and all that entails, I would prefer your group be the main seller of tickets. Nevertheless, I would still promote it extensively here at Golden Agers and to our Church family, and be willing to have tickets on hand to sell.

I want to express my thanks to you for considering us to be a part of this fundraising event. This could become a good partnership and potentially an annual event. I am open to any other suggestions or changes you feel might be needed and I look forward to having this project become a "go"!

Sincerely,

Gail Harker
Golden Agers Director